

**REQUEST FOR AMENDMENT TO  
LETTERS OF CREDIT / LETTERS OF GUARANTEE**



Abu Dhabi Commercial Bank

Date : \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Dear Sirs,

**REF: LC/LG NO :** \_\_\_\_\_ **FOR** \_\_\_\_\_

**FAVOUR OF:** \_\_\_\_\_  
\_\_\_\_\_

Kindly amend the above  Letter of Credit  Letter of Guarantee and convey the same to the beneficiary by  Airmail  Telex  others(pleasespecify)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

All other terms and conditions will remain unchanged.

Security and margins covering the original facility will also be available for the requested amendment as applicable. Further, I/we undertake to provide additional security and margin if required towards the proposed amendment.

I /We hereby authorise you to debit my / our Account No \_\_\_\_\_ for your commission, postage and other expenses in connection with the above amendment and undertake to provide for necessary funds in the account if the credit balance is inadequate.

I / We confirm that the said amendment has been agreed to by the beneficiary. Should the amendment not become finally effective for any reason, I/ we will not hold the Bank responsible,

Yours faithfully,

AUTHORISED SIGNATURE (S)

Account Title : \_\_\_\_\_